

## **Learner Guide:**

# **Advanced Practitioner Award**

**Edition Date: November 2021**

---

Agile Business Consortium, Office G48, Regus Ashford, The Panorama, Park Street, Ashford, Kent, TN24 8EZ, United Kingdom | Tel: + 44 (0)1233 611162 | [info@agilebusiness.org](mailto:info@agilebusiness.org) | [agilebusiness.org](http://agilebusiness.org)

Agile Business Consortium Limited is a not-for-profit organisation limited by guarantee. Registered address: Office G48, Regus Ashford, The Panorama, Park Street, Ashford, Kent, TN24 8EZ. Registered in England & Wales. Registration No. 3030597.

## CONTENTS

1. Introduction .....	3
1.1. About the Award .....	3
1.2. Assessment Methods .....	3
2. The Synopsis .....	3
2.1. Structure of the Synopsis.....	3
2.2. Word Count.....	4
2.3. Synopsis Assessment Results.....	4
3. The Oral Examination .....	5
4. Further Information and Contact Details.....	6

## 1. Introduction

### 1.1. About the Award

The Advanced Practitioner Award is intended for learners who have experience of working within a particular Agile approach to delivery. Candidates for the final Examination will have a detailed working knowledge of an Agile approach to delivery, and will be able to demonstrate how they engaged with and learned from that approach in a real-world environment

### 1.2. Assessment Methods

The award will be granted to learners who successfully meet the specified Learning Outcomes, namely by the completion of an individual synopsis, followed by an oral examination.

#### Learning Outcomes

Learners will be assessed on their ability to:

1. Explain the fundamentals of the delivery approach being assessed
2. Explain roles and people in the delivery approach being assessed
3. Explain planning in the delivery approach being assessed
4. Explain estimating in the delivery approach being assessed
5. Apply issue resolution to a particular scenario
6. Apply prioritisation to a particular scenario
7. Apply timeboxing to a particular scenario
8. Evaluate the need for a particular approach to working
9. Evaluate the need for different levels of empowerment within different scenarios
10. Evaluate their approach to working
11. Evaluate and act on their development needs

## 2. The Synopsis

The synopsis overviews your practical involvement working within an Agile approach to delivery. It explains what you contributed and how you fulfilled the role you took on. Moreover, it captures your reflection associated with the work you carried out, explains what you would do differently and why coupled with areas that you have identified for further exploration and a plan of how you intend to carry out the exploration.

### 2.1. Structure of the Synopsis

The synopsis should follow the structure shown below

## Introduction

The purpose of the introduction is to give a brief background to the project which you have based your experience on, and an initial summary of what your synopsis will cover.

## Overview of Agile Delivery Approach

This section should be a brief overview that explains the Agile approach to delivery structure and roles, the approach to estimation, the approach to planning, the approach to prioritisation.

## Your Role

This section should overview how you fulfilled your role within the Agile approach to delivery. You should explain your involvement in estimating, planning (including Timeboxing) and prioritisation coupled with what you were empowered to do and whether your empowerment changed depending on the work you were doing.

## Issues

This section should overview any issues that occurred with the work you were doing, how you overcome them or got others to help you overcome them.

## Conclusion

This section reflects on the work that you carried out, what you would do differently in the future and why, areas that you need to or would like to study further, and a plan associated with your further study.

### 2.2. Word Count

Please be concise in your synopsis. There is a minimum of 5000 words and a maximum of 7000 words. You will be penalised for going under or over these limits.

### 2.3. Synopsis Assessment Results

You will be notified of the synopsis assessment results, plus any examiner feedback, by email well before the scheduled date of the Oral exam.

The examiners can give 3 possible synopsis results

- Pass (Progress to Oral examination)
- Borderline (Progress to Oral examination)
- Defer (Rewrite synopsis, do not progress to Oral examination)

#### 2.3.1. Deferred

A synopsis is deferred when it does not provide sufficient information for the examiners to assess your practical involvement working within an Agile approach to delivery and the reflection that you have undergone.

The examiners will provide feedback on why the synopsis has been deferred. This means you will not be able to progress to the oral examination before rewriting the synopsis and resubmitting it.

### 2.3.2. Borderline

With a “borderline” result, you are invited for the oral examination. However, your invitation letter will provide feedback on areas that were missing, weak or misinterpreted. It is very likely you will get questioned about these areas during your oral examination.

If you are deferred at the oral examination, it is expected that you adapt your synopsis on the listed areas. This adapted version of your synopsis would form the basis of a new application for the Advanced Practitioner award.

### 2.3.3. Pass

You are invited for the oral exam. Sometimes the examiners highlight areas where they will have some questions for you, although generally there is no synopsis feedback for “Pass”.

## 3. The Oral Examination

The purpose of the oral examination is to confirm your knowledge and experience of working within an Agile approach to delivery from both a theoretical and practical viewpoint. Part of the examination is based around questions related specifically to your synopsis and your practical application of Agile approach to delivery. The other part of the examination involves questions to prove your thorough understanding of the Agile approach to delivery and how to apply it.

The oral examination lasts between 45 and 60 minutes and is carried out by two independent Examiners. All oral examinations are digitally recorded as part of the standard Agile Business Consortium quality procedures.

The Agile Business Consortium reserves the right to place an observer at the oral examination. However please note, the observer’s role is to assess the examiners or the exam process, NOT to assess the candidate.

At the end of the oral examination, you will be asked to wait outside the examination room for a short time while the examiners make their decision. You will then be informed of the outcome and will be given a signed form confirming the result.

The examiners can give 3 possible results

- Pass
- Defer
- Fail

### 3.1.1. Pass

If you have met the required standard, the Agile Business Consortium will email you a link to download your Advanced Practitioner certificate. You can also ask for your name to be added to the Agile Business Consortium website list of certified Advanced Practitioners.

### 3.1.2. Defer

If you have not met the required standard on this occasion, you will be offered the option to get verbal feedback on the exam. All deferred candidates receive a copy of the feedback in written form, regardless of whether it has been given verbally.

You will also be given one more opportunity to re-apply, to re-sit only the oral examination. However, if you are deferred and your synopsis was a borderline pass, the examiners may ask you to resubmit a revised synopsis, prior to attending a second oral examination. Any examination re-sit incurs an additional charge.

### 3.1.3. Fail

If you have not met the required standard on the second attempt, after a previous oral examination “Defer”, you should reapply from the start of the examination process i.e. resubmitting the application form.

## 4. Further Information and Contact Details

For further information regarding the award please contact us by phone or email.

Email: [info@agilebusiness.org](mailto:info@agilebusiness.org)

Phone: + 44 (0)1233 611162